



USJA (ACE) Aikido Certified Examiners Division Recommendation Promotion Form for Senior Aikidoka

USJA National Headquarters 2005 Merrick Rd, #313 Merrick NY 11566

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Section 1	Information and Instructions
<ol style="list-style-type: none">1. Promotions fees are \$20.00 for 6th through 4th, \$30.00 for 3rd through 1st kyu, \$125.00 for Shodan, \$150.00 for Nidan, \$175.00 for Sandan, \$200.00 for Yondan, \$225.00 for Godan, \$250.00 for Rokudan, \$300.00 for Shichidan, \$350.00 for Hachidan, \$400.00 for Kudan, and \$500.00 for Judan.2. All candidates must have achieved the required time-in-grade technical requirements for their next promotion in accordance with the Aikido test requirements/guidelines plus the changes listed in section 7 and 8 of this form.3. Please make sure that the applicant is a current member of the USJA. If not please include fee for annual or life membership.4. Please make checks or money orders payable to the above address.	
Section 2	Information on Applicant
Name: _____ Date: _____ (First) (Middle Initial) (Last)	
Address: _____	
City: _____ State: _____ Zip: _____	
Birth Date: _____ Age: _____ Telephone: _____ Fax: _____	
Dojo/Club Sensei's Name: _____ Dojo/Club Name: _____	
Date You Started Aikido: _____ Email Address: _____	
Section 3	Promotions Requirements Met Since Last Promotion
Present Rank _____ Rank Recommended For: _____ Existing Time in Grade: _____	
List any special awards or achievements the candidate has accomplished since his or her last promotion on a separate paper as necessary. This may include national or international work, public relations, demonstrations, etc.	
_____ _____ _____ _____	
Section 4	Time in Grade Requirements and Promotion Time Requirements
For this information visit our USJA Aikido website posted in the "USJA (ACE) Aikido Certified Examiners Training Manual for Junior and Senior Aikidoka "	

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All previous forms are obsolete

Section 5**Aikido Certification by Instructor and /or Examiners**

Recommendation by the Instructor: I certify that my student _____ has met all other requirements for this promotion and authorize him/her to be ☐ examined and promoted to _____ in accordance with USJA policies and procedures.

Signature of Instructor _____

Date _____

Printed name of Instructor _____

Certification by the Candidate: I certify that all the answers and scores recorded on the rank exam were properly earned and that the indicated time in grade are correct and true.

Signature of Candidate _____

Date _____

Printed name of Candidate _____

Certification by the Examiners: We certify that the above named candidate ☐ has not passed ☐ has passed.

Rank Exam as administrated by me for the rank of _____

Signature of Examiner #1 _____

Date _____

Printed name of Examiner #1 _____

Rank of Examiner #1 _____

Signature of Examiner #2 _____

Date _____

Printed name of Examiner #2 _____

Rank of Examiner #2 _____

Signature of Examiner #3 _____

Date _____

Printed name of Examiner #3 _____

Rank of Examiner #3 _____

Section 6**Aikido History Must be Completed for all Promotions**

Date of 6th Class (Rokyu) _____

Date of 1st Degree (Shodan) _____

Date of 5th Class (Gokyu) _____

Date of 2nd Degree (Nidan) _____

Date of 4th Class (Yonkyu) _____

Date of 3rd Degree (Sandán) _____

Date of 3rd Class (Sankyu) _____

Date of 4th Degree (Yondan) _____

Date of 2nd Class (Nikyu) _____

Date of 5th Degree (Godan) _____

Date of 1st Class (Ikkyu) _____

Date of 6th Degree (Rokudan) _____

Date of 7th Degree (Shichidan) _____

Date of 8th Degree (Hachidan) _____

Date of 9th Degree (Kudan) _____

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Return Certificate to: _____ Dojo/Club Instructor _____ Individual _____ Dojo/Club Secretary _____	
Please charge my card: _____ Visa _____ Master Card _____ Discover _____ Check or Money Order Enclosed _____	
Name as it appears on card (printed) _____	
Card Number _____	Expiration Date: _____
Authorized Signature _____	Promotion Fee Enclosed: \$ _____
USJA Membership Enclosed: \$ _____	

Section 7

Aikido Established Standards

- (1) All students must meet certain minimum requirements to become eligible for promotion. They must then pass an exam and be recommended for promotion by their instructor. All kyu and dan rank must be approved by the USJA Aikido Chairman. All recommendations for promotions by any instructor or examiner must have USJA Aikido certification.
- (2) All recommendations for promotions must be submitted to the USJA (ACE) Aikido Chairman on the proper recommendation for promotion form for approval. Candidates for all kyu promotions must be examined and approved by an (ACE) Aikido Certified Examiner Division instructor who is one or more ranks higher. All promotions are reviewed by the USJA (ACE) Aikido Chairman to insure that all minimum promotion requirements have been met and have been properly documented.
- (3) All promotions for shodan or nidan must be examined and recommended by their instructor or a USJA (ACE) Aikido Dan one rank higher in grade, than the rank applying for, before being approved by the USJA (ACE) Aikido Chairman.
- (4) All promotions for sandan must be examined and recommended by a USJA (ACE) Aikido Certified Examiners Division State, Senior, National or Master Rank Examiner. This additional requirement ensures that the candidates have a thorough knowledge of all USJA (ACE) Certified Examiners Division technical requirements in the USJA (ACE) Aikido Certified Examiners Division Training Manual for Junior and Senior Aikidoka.
- (5) All promotions for yondan must be examined and recommended by a USJA (ACE) Certified Examiners Division National or Master Rank Examiner and further approved by the USJA (ACE) Aikido Certified Examiners Division Committee / Promotion Board
- (6) All promotions for godan must be examined and recommended by a USJA (ACE) Aikido Certified Master Examiner of the Committee/Promotion Board and approved by USJA President.
- (7) All promotions for rokudan must be examined and recommended by two USJA (ACE) Aikido Certified Master Examiners and further approved by USJA (ACE) Aikido Certified Examiner Committee / Promotion Board and USJA President.
- (8) All promotions to the rank of shichidan must be examined and recommended by three USJA (ACE) Aikido Certified Master Examiners, and further approved by USJA (ACE) Aikido Certified Examiner Committee / Promotion Board and USJA President.
- (9) All promotions to the rank of hachidan must be examined and recommended by four USJA (ACE) Aikido Certified Master Examiners and further approved by USJA (ACE) Aikido Certified Examiner Committee / Promotion Board and USJA President.
- (10) All promotions to the rank of kudan and Judan must be examined and recommended by USJA (ACE) Aikido Certified Examiner Committee / Promotion Board and USJA President and ratified by the USJA Board of Directors.

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Section 8**Aikido Additional Requirements**

- (1) A \$30.00 Non-refundable processing fee must accompany all promotion recommendations to yodan and higher. The remainder of the promotion fee must be remitted on notification of successfully passing to the rank applied for.
- (2) Minimum time as a USJA student and current membership in a USJA Chartered Club of 5 or more.
- (3) Minimum time in grade as a registered member of previous rank. If the candidate is a Life Member, that candidate must show continuous membership by sustaining their life membership with a \$30.00 donation every year since their last promotion.
- (4) A passport photograph of the candidate. The photograph may be in the form of an electronic file.
- (5) A synopsis of all Aikido related activities since the candidate's last promotion. The synopsis shall include but not be limited to the requirements listed in value of points and time in grade.
- (6) A completed rank examination with endorsement of Certified Rank Examiners must accompany application.
- (7) Instructor recommendation.
- (8) A completed and cleared background check, either through the USJA, USJI, or USJF if you are:
 - a. A Chair Person or member of a USJA Committee
 - b. A member of the USJA Board of Directors or a Corporate Officer
 - c. An applicant for USJA Instructor Certification - both new and renewing
 - d. An applicant for USJA Yudansha promotion to any rank of 1st Dan or higher

Please note! All examiners (Life Members Included) must be a current or sustained member with the USJA and belong to a USJA Chartered Dojo/Club and have an appropriate examiner status to recommend promotions.